



May 4, 2015 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the April 20, 2015 Regular Board Meeting Minutes, and the April 20, 2015 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Morganne Frampton/Daulton Hershey

4. Financial Reports

4.1 Payment of Bills

General Fund	-----
Procurement Card	\$ 24,803.89
Checks/ACH/Wires	\$ 406,240.30
Capital Projects	\$ 4,699.75
Cafeteria Fund	\$ 425.94
Student Activities	\$ 14,264.10
Total	\$ 450,433.98

Motion to approve payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items – Action Items

11.1 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as a volunteer girls soccer coach and co-head field hockey coaches.

Matthew Kump Volunteer Girls Soccer Coach
Rebekah Reisinger Co-Head Field Hockey Coach
Angela Noreika Co-Head Field Hockey Coach

The administration recommends that the Board of School Directors approves the appointment of the above listed volunteer girls soccer coach and co-head field hockey coaches as presented.

11.2 Resignation - Katie Magee

Mrs. Katie Magee has submitted her resignation as a seventh grade English/Language Arts Teacher, effective June 10, 2015.

The administration recommends that the Board of School Directors approve Mrs. Magee's resignation as a seventh grade English/Language Arts Teacher, effective June 10, 2015.

11.3 Resignation - Kim Finkenbinder

Mrs. Kim Finkenbinder, has submitted her resignation as a part-time High School Counseling Secretary, effective June 5, 2015.

The administration recommends that the Board of School Directors approve Mrs. Finkenbinder's resignation as a part-time High School Counseling Secretary, effective June 5, 2015.

11.4 Resignation - Dance Team Coach

Mrs. Lisa Black, has submitted her resignation as Dance Team Coach, effective the end of the 2014-2015 school year.

The administration recommends that the Board of School Directors approve Mrs. Black's resignation as Dance Team Coach, effective the end of the 2014-2015 school year.

11.5 Extended School Year (ESY) Staff Appointments

Mr. William Gillet, Director of Pupil Services would like to recommend the staff listed to assist with the 2014-2015 ESY Summer Program.

Maria Boyd Teacher
Ashlee Gleeson Teacher
Amanda Webber Teacher
Lisa Bowermaster Aide
Karen Hamilton Aide
Christie Katora Aide

The administration recommends that the Board of School Directors approve the appointments of the above listed ESY staff as presented.

Personnel Items – Action Items

11.6 Grade Level Coordinators Recommendations

Ms. Nicole Donato, Supervisor of Curriculum and Instruction would like to recommend the individuals listed as Grade Level Coordinators.

Crystal Header - Kindergarten

Randy Crawford - First Grade

Leslie Locy and Amber Rhinehart - Second Grade

Sara VanderHeijden - Third Grade

Anna Frawley - Fourth Grade

Amy Lehman - Fifth Grade

The administration recommends that the Board of School Directors approve the appointments of the above listed Grade Level Coordinators as presented.

11.7 Christina Hagood - High School Chemistry Teacher

Education:

Shippensburg University – (Master’s Degree Science Education)

Virginia Commonwealth University – (Bachelor’s Degree Chemistry)

Tidewater Community College – (Associates Degree General Science)

Experience:

Big Spring School District - Long-Term Substitute Chemistry Teacher

Carlisle Area School District –Student Teaching

The administration recommends that the Board of School Directors appoint Ms. Christina Hagood to serve as a High School Chemistry Teacher, for the 2015-2016 school year. Ms. Hagood’s compensation for this position should be established at Master’s Degree Step 1, year 2, at \$51,872.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.8 Travis Barnes - High School Biology Teacher

Education:

Hagerstown Junior College – (General Science Studies)

Shenandoah University – (Bachelor of Science in Kinesiology)

Wheeling Jesuit University - (Biology Certification)

Experience:

Spring Mills High School - Science Teacher/Head Athletic Trainer

Martinsburg High School - Science Teacher/Head Athletic Trainer

Millbrook High School - Head Athletic Trainer/Teacher

John Handley High School - Head Athletic Trainer/Teacher

Winchester Physical Therapy - Athletic Trainer

The administration recommends that the Board of School Directors appoint Mr. Travis Barnes to serve as a High School Biology Teacher, for the 2015-2016 school year, replacing Mr. Timothy Reese who will be retiring. Mr. Barnes' compensation for this position should be established at Bachelor's Degree Step 8, year 12, at \$53,727.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items – Action Items

11.9 Brianna Griffin - Speech/Language Clinician

Education:

The Pennsylvania State University – (Master’s Degree Communication Sciences Disorders)

Experience:

W.G. Rice Elementary School - Graduate Student Intern

Sugar Valley Rural Charter School - Graduate Clinician

HCR - Manorcare Health Services - Graduate Intern

Pennsylvania State University - Graduate Intern/Undergraduate Research/Graduate Research

The administration recommends that the Board of School Directors appoint Ms. Brianna Griffin to serve as a Speech/Language Clinician, for the 2015-2016 school year. Ms. Griffin's compensation for this position should be established at Master's Degree, Step 1, \$51,872.00, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.10 Curtis Waltman – Secondary Mathematics Teacher

Education:

Villanova University - (Bachelors Secondary Mathematics)

Wilkes University - (Master’s in Education)

Experience:

Hulbert High School, OK - Mathematics Teacher

Muskogee High School, OK - Mathematics Teacher

Cookson Hills Christian School, OK – Mathematics Teacher/Athletic Director

Pequea Valley High School - Mathematics Teacher

McCaskey High School - Mathematics Teacher

The administration recommends that the Board of School Directors appoint Mr. Curtis Waltman to serve as a Secondary Mathematics Teacher, for the 2015-2016 school year. Mr. Waltman's compensation for this position should be established at Master's Degree, Step 6, year 9, at \$56,472.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.11 Professional Transfer - Stacey Gibb

The administration recommends the transfer of Mrs. Stacey Gibb from Elementary Gifted Support Teacher to Middle School Gifted Support teacher, replacing Mrs. Jean Wadlinger who will be retiring.

The administration recommends that the Board of School Directors appoint Mrs. Stacey Gibb as Middle School Gifted Support Teacher for the 2015-2016 school year, as presented.

Personnel Items – Action Items

11.12 Professional Transfer - Ms. Alison Brown

The administration recommends the transfer of Ms. Alison Brown from a Seventh Grade Science Teacher to a Sixth Grade Science Teacher, replacing Mrs. Christine Tolbert who is retiring.

The administration recommends that the Board of School Directors appoint Ms. Alison Brown as a Sixth Grade Science Teacher for the 2015-2016 school year, as presented.

11.13 Recommendation for a Part-Time Maintenance/Logistics Specialist

Mr. Rick Gilliam, Director of Transportation/Building and Grounds, would like to recommend Mr. Scott Martin as a part-time Maintenance/Logistics Specialist, replacing Mr. Jerry Motter who has resigned. Mr. Martin's hourly wage for this position will be \$12.07 per hour.

The administration recommends that the Board of School Directors approve Mr. Martin as a part-time Maintenance/Logistics Specialist, with an hourly wage of \$12.07 per hour, retroactive to Monday, April 27, 2015.

11.14 Leave Without Pay - Katie Magee

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Katie Magee is requesting one day leave without pay for Monday, May 4, 2015.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

12. Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Kevin Roberts	\$2,400.00
Brandie Shatto	\$1,650.00
Total	\$4,050.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Business Items – Other Actions

12.2 Big Spring School District/Capital Area Intermediate Unit Special Education Contract for the 2015-2016 school year

The proposed 2015-2016 Special Education Service Contract between the Big Spring School District and the Capital Area Intermediate Unit has been reviewed by Mr. William Gillet, Director of Pupil Services, and the Superintendent.

The administration recommends that the Board of School Directors approve the 2015-2016 Special Education Contract with the Capital Area Intermediate Unit. The final contract charges will be determined based on actual 2015-2016 Big Spring CAIU enrollments and CAIU services.

12.3 Permission to Attend Girls Field Hockey Camp

Mrs. Rebekah Reisinger, Varsity Field Hockey Co-Coach, is requesting Board approval for the girls field hockey team and coaches to attend team camp at Shippensburg University from July 26, 2015 through July 30, 2015.

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommends that the Board of School Directors approve Mrs. Reisinger's request for the girls field hockey team and coaches to attend the summer team camp as presented.

12.4 Approval of 2015-2016 Cafe Budget And Chartwells Contract Renewal

Included with the agenda is the renewal letter and budget for 2016 from Chartwells. The Administration fee will increase from \$72,257 to \$72,835; the Management fee from 6.76¢ per meal to 6.81¢ per meal. The annual guarantee remains at \$60,000 profit for operations. Meal prices for 2015/16 that are included on the budget are:

<u>Meal</u>	<u>2014/15 Price</u>	<u>2015/16 Price</u>
Elem Lunch	\$2.50	\$2.55
Secondary Lunch	\$2.65	\$2.70
Adult Breakfast	\$2.25	\$2.25
Adult Lunch	\$3.50	\$3.60
Breakfast (all stu)	\$1.50	\$1.50
Milk	\$.55	\$.60
Yellow Breeches/Headstart	\$2.75	\$2.80

The administration recommends the Board of School Directors approve the Chartwells budget for 2015-2016 food service operations and authorize the administration to sign those documents necessary for renewal of the Chartwells contract for 2015-2016.

Business Items – Other Actions

12.5 Approval of Construction Payment Application

This is the second payment on the CO3 to the Honeywell contract.

The administration recommends the Board of School Directors approve payment of the attached invoice in the amount of \$28,403 from the Capital Project fund to Honeywell Building Solutions.

12.6 Approval of Plancon A / Feasibility Study Contract

With the expected moratorium or possible termination of the Plancon (Planning and Construction) program, the Buildings and Property Committee recommends the District submit the initial Plancon A forms to permit the District to remain eligible for a possible Newville Project. The administration held a meeting with Crabtree Rohrbaugh Associates, Inc, on April 22nd and developed a plan to meet the June 30 moratorium deadline.

The administration recommends the Board of School Directors approve a contract with Crabtree Rohrbaugh Associates, Inc. in the amount of \$7,500 to prepare a Feasibility Study and submit PLANCON A to PDE prior to June 30.

13. New Business - Information Item

13.1 Proposed Adoption of Books

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending the following books to the Superintendent of Schools. The books are available for review in the curriculum office by any member of the Board of School Directors who wishes to review the books, prior to the May 18, 2015, Board of School Directors meeting.

Course	Title	Author	Copyright
English I	Bruiser	Neal Shusterman	2010
Spanish I	The House on Mango Street	Sandra Cisneros	1984

13.2 Tentative Contract with Frontline for Applitrack and HR Files

With the conversion to Source4teachers, the District started to look at their applicant tracking program for possible use by the District. This program permits complete online management of the application process, interviewing, selecting and transitioning the candidate to employee. It also includes online personnel files with the Employee Center program. This would be just another step for Applitrack records; for old employees, it would require manual scanning of records.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

- Letter from Borough on water forgiveness due to Middle School leak.

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

- Enrollment Report Update

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, **May 4, 2015.**

Next scheduled meeting is: **May 18, 2015**